

## How to use the clock

1. Click on clock icon in task bar (bottom of screen)
2. Clock Window will open. From now on, you will always be selecting or clicking on something in the Clock Window.
3. Got to settings, and choose the number of boards per round (2, 3, 4 or 5)
4. Drag Clock Window to right of screen
5. Move mouse to right edge of Scorer Control Window and drag to left to make it narrower so that both the Clock Window and the Scorer Control Window are side-by-side
6. To start the clock, click on the clock button at the bottom of the Clock Window
  - a. Click on this again to stop or start the clock
  - b. If players are finishing quickly, click the Down Arrow button to take one minute off the clock
  - c. The Up Arrow button adds one minute to the clock
  - d. I strongly recommend you don't click on any other buttons!
7. When you are finished, close the Clock Window

## How to get the clock on the TV screen

1. Plug in the HDMI cable
2. Turn the TV on with the remote
3. The TV should now be showing what is on the computer. If it doesn't, call Rona or Derek to fix, or just use the projector screen instead.
4. When you are finished, turn off the TV with the remote and unplug the cable

## How to get the clock on the projector screen

1. Turn on the projector with the remote on back table
2. Pull down the screen



3. Look for this icon on the screen and click on it
4. The EasyMP Window will open, and soon show the projector
5. Select the projector and click the Connect button
6. The screen should now be showing what is on the computer.
7. When you are finished, turn off the projector with the remote.  
Watch the screen, and press the remote again when asked